General information for presenters

* The major part of your audience does NOT belong to your discipline!
* Simplify / popularise
* Important: the broader vision – Why do you do this? Why is it important? What do you expect? How do you do it?
* No unnecessary details
* Preferred language is English
* Please prepare a short abstract (< half page, preferably in English, as .doc or .pdf) and send it to mailto:carolin.mayer@unamur.be or mailto:ilee@unamur.be; they will be made available via the website of ILEE
* PhD students can ask for one credit point when presenting!
* **Please upload your presentations here (Dead line 10/2, 0h00!):**<https://documents.unamur.be/index.php/s/BIM7ziPKhvA24im>

# Posters

* We ask you to also present "on stage" for 5 min (+5 min time for discussion).
* Format A0 or A1, portrait
* Prepare a maximum of 5 slides for your presentation. Or display your poster via the projector
* Use a font that is large enough: 85 pt font for the main title, 36 pt for subheadings, 24 pt for body text, and 18 pt for captions.
* Less text (try to limit to <250 words in total!) = more visitors to your poster.
* Remember: a poster is a **visual abstract** of your research!
* Can you present your methods as an illustration rather than text? Can you present your results in a graph instead of a table? Go for it!
* If you want to look at further tips (colours, space, etc…), see for example [here](https://urc.ucdavis.edu/sites/g/files/dgvnsk3561/files/inline-files/General%20Poster%20Design%20Principles%20-%20Handout.pdf), or a nice one here

# Oral presentations

* 12 min (+ 3 min discussion)
* Font size from 18 to 36 pt
* Tips for oral presentations – there are plenty! For example [here](https://www.theonlinescientist.com/5-simple-tricks-improve-slides/)
	1. Create each slide as a single message unit.
	2. Explicitly state that single message on the slide.
	3. Avoid bullet points-opt for word tables.
	4. Use simple diagrams.
	5. Build up your slide while talking

# Don't forget that there is nice reward waiting for the best oral AND the best poster presentation!

If you want me to help you with your presentation or poster, look through it, have someone for training, let me know, this is one of my new tasks for ILEE!!!

Carolin

carolin.mayer@unamur.be